

Local Government Act 1972

Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 21st March 2024 in the Lower Garden Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Agenda

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	To record attendance and to receive apologies for absence.	
2.	Declaration of Interests	
	To receive declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	
3.	To Approve the Minutes of the Previous Parish Council Meetings	
	To approve and confirm the accuracy of the Minutes of the meeting held Thursday 15 th February 2024.	Emailed to Cllrs.
4.	To Receive the Minutes of other Committees	
	To receive the minutes of the Planning Committee meeting held Thursday 15 th February 2024.	Emailed to Cllrs.
5.	To Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
6.	Partnership Meetings	
	To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.	
7.	Speeding/SpID Plates/Lighting Columns/Joint Working Group	
	To receive an update on the installation of backplates on the eight locations throughout the village.	JT
	To receive an update on the SpID installed on Mitton Road and review the statistical report and briefing note prepared by JT.	Emailed to Cllrs
	To discuss and agree the next SpID location.	

8.	RVBC CIA Response to Licensing Correspondence	
	To further consider correspondence with RVBC re licensing in Whalley whilst the Cumulative Impact Assessment is in place and the WPC management of future alcohol license applications.	
9.	Planning Permission Whalley Sports Park	
	To receive an update on the preparation of the planning application for the Sports Park and funding.	
10.	WPC Policy Documents	
	10.1 To review and approve the Risk Management Policy. 10.2 To review and approve the Risk Management Register.	
11.	Assets Registers	
	11.1 To review and approve the WPC Assets Register. 11.2 To review and approve the Cemetery Assets Register.	
12.	Nat West On-Line Banking Arrangements	
	To add another member of the council to the internet banking mandate for contingency in the event of unavailable members for the dual authorising of transactions.	
13.	Churchyard Committee	
	To review, approve and adopt the Terms of Reference for the Churchyard Committee.	
14.	80TH ANNIVERSARY OF D-DAY	
	To discuss any suggestions for acknowledging the 80 th Anniversary of D-Day.	
15.	A Boards & Advertising	
	To assess the A Boards around the village for public safety and prevent highway obstructions.	RV/GM
16.	Annual Parish Meeting	
	To consider and agree to book a speaker for the Annual Parish Meeting.	
17.	Monthly Financial Report	
	To Authorise Accounts, Payments, Receipts & Balances for February 2024.	Emailed to Cllrs.
18.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item. <ul style="list-style-type: none"> • Rural Bulletins • RAG Updates • Trading Standards/Consumer Alerts • RV Updates • Neighbourhood/Stay In The Know updates/Crime Figures • Local Electric Vehicle Infrastructure (LEVI) Pilot Funding 	Emailed to Cllrs.

	<ul style="list-style-type: none"> • Application for the grant of a Premises Licence/Club Premises Certificate <u>The Nab Lab, 35b King Street, Whalley, Clitheroe BB7 9SP</u> • WEF Minutes - lawns • Bus Changes 	
19.	Employment Matters	
	To update members of the Council on employment related matters. As this is an employment related matter, members of the Council to resolve to exclude Press & Public for this item.	
20.	Next Meeting Dates	
	To approve the date of the next Parish Council meeting Thursday 18 th April 2024 at 7.30pm at Whalley Old Grammar School.	

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Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Brown, Cllr Highton (Chairman), Cllr Mirfin, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Carlton, Cllr Smith, Borough Cllr Atherton, Borough Councillor Hindle. In Attendance: Borough Councillor Aaron Wilkins-Odudu, 7 members of the public.	2404/24
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2405/24
3.	To Approve the Minutes of the Previous Parish Council Meetings	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 18 th January 2024.	2406/24
4.	To Receive the Minutes of other Committees	
	It was resolved to receive the minutes of the Planning Committee meeting held Thursday 18 th January 2024.	2407/24
5.	To Adjourn the Meeting for Public Discussion	
	The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person).	
	A resident discussed concerns over the Cemetery at Calderstones. WPC are to make further enquiries.	2408/24
	A visitor discussed concerns of obstructive constructions potentially causing flooding issues on the banks of the River Calder. WPC are to investigate. LCC Cllr Mirfin to discuss with Flood Leads and appropriate LCC representatives.	2409/24

	It was reported that the Station is running normally. There are rail replacement weekend buses running from the Station to Bolton and Manchester until 25/2/2024.	2410/24
6.	Partnership Meetings	
	<p>Reports were received from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>Cllr Vickers attended the Parish Liaison Meeting. Items discussed included Affordable Housing, Housing Register, Homelessness, and a Settlement Study that is scheduled to determine strategy for the Local Plan .</p> <p>Councils are to define the settlements in their area and provide information as to how those settlements are served by shops / leisure / schools etc. Further information is awaited.</p>	2411/24
	<p>LC Cllr Mirfin reported that there is a focus on Measles awareness due to the growing number of infections and the seriousness of the highly contagious disease caused by a virus.</p> <p>LC Cllr Mirfin reported that he has received many complaints about the footpaths on Station Road and they are due to be resurfaced along with patching on Station & Mitton Road. Cllr Mirfin has requested that LCC employ more Highway Inspectors to inspect works and repairs that are sub-standard.</p>	2412/24
7.	Speeding/SpID Plates/Lighting Columns/Joint Working Group	
	<p>It was reported that the SpID on Mitton Road is now installed for a period of 2 weeks. Statistics for this period will be provided for review.</p> <p>Enquiries are being made to source, order and install 8 back plates so that other locations in the village can be monitored by the SpID.</p>	2413/24
8.	RVBC CIA Response to Licensing Correspondence	
	A discussion was had about the correspondence with RVBC re licensing in Whalley whilst the Cumulative Impact Assessment is in place. WPC are to continue in their correspondence with RVBC on this matter.	2414/24
9.	Planning Permission Whalley Sports Park	
	We are awaiting an update on the preparation of the planning application for the Sports Park and will advise in due course.	2415/24
	<p>Strategic Leisure Limited has been commissioned by Ribble Valley Borough Council to undertake a feasibility study on the future of Ribblesdale pool and other sport and physical activity facilities.</p> <p>As part of this project, they have been asked to undertake an audit of the community facilities (e.g. village/community/parish halls) in Whalley to determine the current provision, quality and its usage to help build an accurate picture of the facilities accessible to the community, suitable for physical activity. An initial site visit and consultation has been arranged for Thursday, February 22nd 2024. Cllr Highton will attend.</p>	2416/24

10.	Consultation on removal of restriction on Hackney Carriage Numbers																																																																																																																															
	WPC reviewed their input on the consultation to the Licensing Committee of Ribble Valley Borough Council. They advocate for maintaining the current limitations on issuing Hackney Carriage vehicle licenses within the Council. Additionally, WPC recommend that RVBC should be responsible for assessing whether the existing cap of 53 licenses is still appropriate, considering factors such as demand and numerical analysis.	2417/24																																																																																																																														
11.	WPC Policy Documents – Standing Orders																																																																																																																															
	It was resolved that the revised Standing Orders adapted from NALC Model Regulations 2018 for England are adopted by the Council.	2418/24																																																																																																																														
12.	Benches																																																																																																																															
	It was resolved to approve the purchase of three new benches at a cost of £555 each (£1665 total) under the power of the Parish Council Act 1957 (1) as budgeted 2023/24.	2419/24																																																																																																																														
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	Cllr Mirfin has requested a copy of the regulations for advertising on the highway from LCC.	2420/24																																																																																																																														
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	It was resolved that the Annual Parish Meeting would be held on Thursday 2 nd May 2024 at 7pm. Consideration of an appropriate speaker is to be given and decided at the next meeting.	2421/24																																																																																																																														
15.	Monthly Financial Report																																																																																																																															
	<div>It was resolved to Authorise Accounts, Payments, Receipts & Balances for February 2024.</div> <table><tr><th colspan="2">Cash Book</th><th colspan="4">FEBRUARY 2024</th></tr><tr><th>Payee / Payer</th><th>Description</th><th>NW Curr £</th><th>NW QE2 £</th><th>Skipton £</th><th>Total £</th></tr><tr><td>Easyweb</td><td>Website Maintenance</td><td>(90.71)</td><td></td><td></td><td>(90.71)</td></tr><tr><td>E Haworth</td><td>Salary £886.74-£34.44 salary overp</td><td>(852.30)</td><td></td><td></td><td>(852.30)</td></tr><tr><td>E Haworth</td><td>Office Expenses</td><td>(58.33)</td><td></td><td></td><td>(58.33)</td></tr><tr><td>HMRC</td><td>ITE223.40 NIE6.90 ENIE49.55</td><td>(279.85)</td><td></td><td></td><td>(279.85)</td></tr><tr><td>E-On Next</td><td>Vale Gardens Electricity</td><td>(18.09)</td><td></td><td></td><td>(18.09)</td></tr><tr><td>Abbey Gardening Services</td><td>Church Grounds Maintenance</td><td>(349.20)</td><td></td><td></td><td>(349.20)</td></tr><tr><td>Abbey Gardening Services</td><td>Vale Gardens Grounds Maintenanc</td><td>(346.80)</td><td></td><td></td><td>(346.80)</td></tr><tr><td>Ribble Valley Rail</td><td>Grant</td><td>(200.00)</td><td></td><td></td><td>(200.00)</td></tr><tr><td>Whalley in Bloom</td><td>Grant</td><td>(1,200.00)</td><td></td><td></td><td>(1,200.00)</td></tr><tr><td>Whalley & District Open G</td><td>Grant</td><td>(1,000.00)</td><td></td><td></td><td>(1,000.00)</td></tr><tr><td>Whalley & District Lions</td><td>Grant</td><td>(300.00)</td><td></td><td></td><td>(300.00)</td></tr><tr><td>Whalley Parish Church Coi</td><td>Grant</td><td>(750.00)</td><td></td><td></td><td>(750.00)</td></tr><tr><td>Little Green Bus</td><td>Grant</td><td>(300.00)</td><td></td><td></td><td>(300.00)</td></tr><tr><td>LCC</td><td></td><td>(70.00)</td><td></td><td></td><td>(70.00)</td></tr><tr><td>WEF</td><td>Room Hire</td><td>(26.00)</td><td></td><td></td><td>(26.00)</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td>0.00</td></tr><tr><td colspan="2">Movement in Month</td><td>(5,841.28)</td><td>0.00</td><td>0.00</td><td>(5,841.28)</td></tr><tr><td colspan="2">Cash Book Balance at START of Month</td><td>10,916.44</td><td>1,095.00</td><td>54,819.15</td><td>66,830.59</td></tr><tr><td colspan="2">Cash Book Balance at END of Month</td><td>5,075.16</td><td>1,095.00</td><td>54,819.15</td><td>60,989.31</td></tr></table>	Cash Book		FEBRUARY 2024				Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £	Easyweb	Website Maintenance	(90.71)			(90.71)	E Haworth	Salary £886.74-£34.44 salary overp	(852.30)			(852.30)	E Haworth	Office Expenses	(58.33)			(58.33)	HMRC	ITE223.40 NIE6.90 ENIE49.55	(279.85)			(279.85)	E-On Next	Vale Gardens Electricity	(18.09)			(18.09)	Abbey Gardening Services	Church Grounds Maintenance	(349.20)			(349.20)	Abbey Gardening Services	Vale Gardens Grounds Maintenanc	(346.80)			(346.80)	Ribble Valley Rail	Grant	(200.00)			(200.00)	Whalley in Bloom	Grant	(1,200.00)			(1,200.00)	Whalley & District Open G	Grant	(1,000.00)			(1,000.00)	Whalley & District Lions	Grant	(300.00)			(300.00)	Whalley Parish Church Coi	Grant	(750.00)			(750.00)	Little Green Bus	Grant	(300.00)			(300.00)	LCC		(70.00)			(70.00)	WEF	Room Hire	(26.00)			(26.00)						0.00	Movement in Month		(5,841.28)	0.00	0.00	(5,841.28)	Cash Book Balance at START of Month		10,916.44	1,095.00	54,819.15	66,830.59	Cash Book Balance at END of Month		5,075.16	1,095.00	54,819.15	60,989.31	2422/24
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16.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> • Rural Bulletins • RAG Updates • Trading Standards/Consumer Alerts • RV Updates • Neighbourhood/Stay In The Know updates • TTRO - Initial Notification - Pendle Drive, Whalley 12.02.24 - 01.03.24 • Admirals Wood New Ownership • Swimming Provision in Ribble Valley Survey • Ribble Valley Sport & Physical Activity Facilities Feasibility Study • Bins – 2 King Street • Business Crime Conference Invitation • Buckingham Palace Royal Garden Party invite 2024 	
	<p>Cllr Ball noted that the proposed renovation of the churchyard path, which was under consideration for flagging, would necessitate a faculty decision. However, there was a consensus that further investigation was needed before proceeding with an application to the Diocese, especially considering that the church is a listed building.</p> <p>Cllr Ball is to call a meeting of the Churchyard Committee.</p>	2423/24
	<p>Cllr Vickers reported that the Barrett estate at Lamb Roe is nearing completion. The footpath down to the railway line is now complete. Outdoor gym equipment has been installed around the development.</p>	2424/24
	<p>Cllr Brown reported that she has been contacted by a resident (email previously circulated to Cllrs) on Back King Street with regards to the level of traffic on the section between the part that joins the main road and the corner where the matter of concern meets it. It was commented that it is an extremely busy corner and many times when residents try to enter from the main road, they can be forced to reverse back onto the main road of King Street. The Council have sought advice from RVBC and understand that as it is an unadopted road with unregistered sections, it is a civil matter and residents will have to seek their own legal advice.</p>	2425/24
	<p>Cllr Brown reported that she has received thanks from the recipients of the grant monies approved by the Council.</p>	2426/24
	<p>Cllr Allen reported that double parking and inconsiderate parking on Woodland Park is causing issues for pedestrians, pedestrians with prams and wheelchairs and other road users. The traffic wardens are to be informed and further monitoring of the situation before approaching the Police.</p>	2427/24
	<p>Cllr Threlfall reported that LCC had been jetting gullies on Mitton Road.</p>	2428/24
	<p>Cllr Highton has received complaints from residents around Calder Vale of waste bins being left on the street outside of the days of refuse collections. This has been raised with RVBC.</p>	2429/24

17.	Employment Matters	
	It was resolved to exclude Press & Public for this item as the Council discussed ongoing employment matters. The notes for this item are private and confidential as may prejudice an ongoing employment tribunal. Appendix A-17-2430/24	2430/24
18.	Next Meeting Dates	
	It was resolved to approve the date of the next Parish Council meeting of Thursday 21 st March 2024 at 7.30pm at Whalley Old Grammar School.	2431/24

Meeting Closed 9.40pm

Signed by Chairman:

Date:

Councillor Martin Highton



Briefing Note.

Results of Speed Survey - Speed Indicator Device (SpID) at 106 Mitton Road – February 2024

A Speed Survey was undertaken on Mitton Road using a Speed Indicator Device (SpID) located at approximately 106 Mitton Road Whalley from 5th to 22nd February 2024 (15 days).

The SpID was loaned by Altham Parish Council with whom Whalley Parish Council has an agreement.

A full report of the data collected by the Device is available but following please find the high-level results, and for comparison, the results for the Survey conducted at the same location from 19th March to 29th March 2023 (11 days).

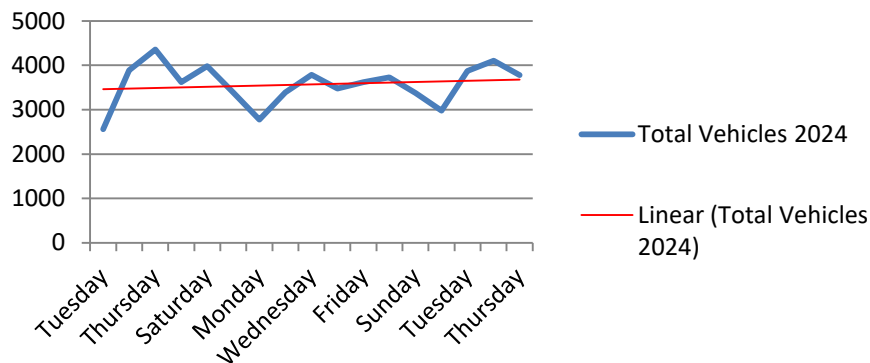
2024 Speed Survey

<u>From</u>	<u>To</u>
5 February 2024	22 February 2024
No. of Vehicles	61,544
Ave Daily Vehicles	3620
Max Speed	60
85th Percentile speed	30.6
Average Speed	26.39
Vehicles over speed limit	10318

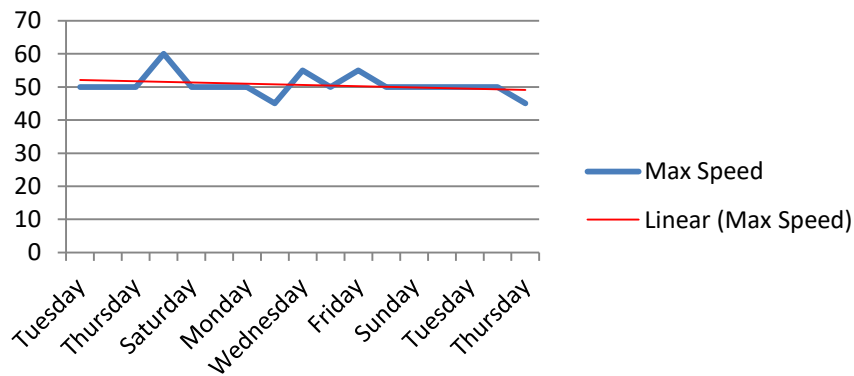
2023 Speed Survey

<u>From</u>	<u>To</u>
19 March 2023	29 March 2023
No. of Vehicles	25,008
Ave Daily Vehicles	2273
Max Speed	50
85th Percentile speed	30.4
Average Speed	26.51
Vehicles over speed limit	not shown

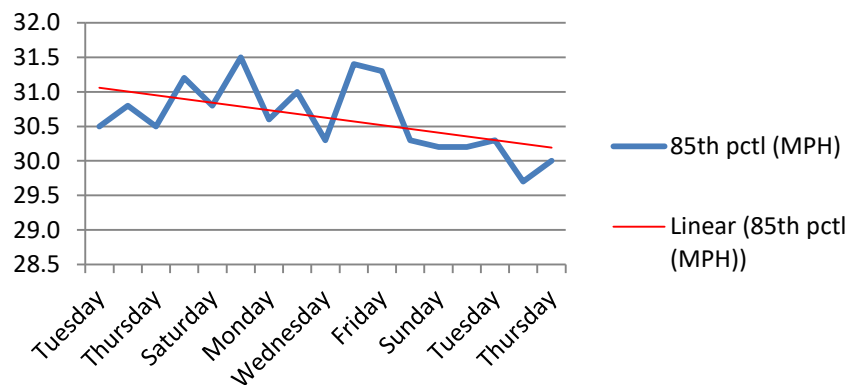
Total Vehicles - 6th to 22nd February 2024. Mitton Road.



Max Speed - 6th to 22nd February 2024. Mitton Road.



85th pctl (MPH) - 6th to 22nd February 2024. Mitton Road.



Observations:

- The average number of vehicles per day appears to have increased by 60% when compared to the March 2023 survey: 2023 – 2,273; 2024 – 3,620.
- The highest vehicle speed recorded in 2024 was 60mph (50mph in 2023)
- The 85th percentile speed in 2024 was 30.6mph (the speed where 85% of vehicles travel at or below) against 30.4mph in 2023, so there has been a very slight increase.
- The average speed of all vehicles has fallen marginally from 26.51mph in 2023 to 26.39mph in 2024.
- 17% of vehicles exceeded the 30 mph speed limit as they passed the Device in 2024 (no figure for 2023).

John S Threlfall
Vice Chairman
Whalley Parish Council.

For Project:
Project Notes:
Location/Name:
Report Generated:
Speed Intervals
Time Intervals
Traffic Report From
85th Percentile Speed
85th Percentile Vehicles
Max Speed
Total Vehicles
AADT:

106 Mitton Road, Whalley No2
Mitton Road, Whalley
Incoming
23/02/2024
5 MPH
Instant
05/02/2024
30.6 MPH
52312
60 MPH
61544
3629

18:05:12

through

22/02/2024

08:59:59

08/02/2024

06:10:00

on

Volumes -
weekly counts

Time	5 Day	7 Day
Average Daily	3525	3411
AM Peak	369	296
PM Peak	335	319

Speed

Speed Limit:
85th Percentile Speed:
50th Percentile Speed:
10 MPH Pace Interval:
Average Speed:

30
30.6
26.6
20.0 MPH
26.39

to

30.0 MPH

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1640	1784	1971	1499	1287	1211	926
16.7	15.2	17.0	18.5	16.7	17.9	16.1
33.2	33.2	33.1	33.5	33.3	33.3	33.3
5.6	5.4	5.4	6.1	5.7	6.4	6.8

Count over limit
% over limit
Avg Speeder
Avg Speed

Day/Time Ending	85th pctl (MPH)	85th pctl cnts	Total Cnts	Max Speed	Avg Speeder	% Speeders	Avg Speed
05/02/2024 11:00:00	29.6	84	99	35	32.5	10.1%	26.0
05/02/2024 12:00:00	30.0	173	203	40	32.8	14.8%	26.1
05/02/2024 13:00:00	29.7	224	263	40	32.8	12.2%	25.9
05/02/2024 14:00:00	29.9	187	220	40	33.0	14.1%	26.0
05/02/2024 15:00:00	29.6	231	272	40	32.7	11.4%	25.4
05/02/2024 16:00:00	29.4	292	343	40	33.1	9.6%	25.1
05/02/2024 17:00:00	30.2	276	325	40	32.7	15.7%	26.4
05/02/2024 18:00:00	31.0	256	301	40	32.9	18.3%	26.4
05/02/2024 19:00:00	31.5	197	232	45	32.9	21.1%	26.8
05/02/2024 20:00:00	32.9	122	143	45	33.8	26.6%	27.3
05/02/2024 21:00:00	33.0	78	92	40	33.4	29.3%	27.7
05/02/2024 22:00:00	33.6	22	26	50	34.7	34.6%	28.8
05/02/2024 23:00:00	34.4	20	23	40	33.5	43.5%	29.2
06/02/2024 00:00:00	37.0	17	20	40	34.4	65.0%	31.4
06/02/2024 01:00:00	35.0	3	4	40	35.0	50.0%	28.3
06/02/2024 02:00:00	40.0	3	3	40	37.5	33.3%	30.7
06/02/2024 03:00:00	35.0	2	2	35	32.5	50.0%	29.5
06/02/2024 04:00:00	25.0	1	1	25	0.0	0.0%	22.0
06/02/2024 05:00:00	35.0	3	4	40	34.2	75.0%	32.0
06/02/2024 06:00:00	36.2	25	29	50	34.8	51.7%	29.8
06/02/2024 07:00:00	32.4	83	98	50	34.2	23.5%	27.4
06/02/2024 08:00:00	30.2	226	266	40	32.7	15.8%	26.4
06/02/2024 09:00:00	29.8	330	388	40	32.8	13.1%	25.7
06/02/2024 10:00:00	30.3	181	213	45	33.4	16.0%	25.7
06/02/2024 11:00:00	29.7	180	212	40	32.9	11.3%	26.0
06/02/2024 12:00:00	29.7	203	239	40	33.3	12.6%	25.2
06/02/2024 13:00:00	29.6	189	222	40	33.3	11.3%	25.3
06/02/2024 14:00:00	31.4	182	214	40	33.1	20.1%	26.7
06/02/2024 15:00:00	29.9	232	273	40	33.2	13.9%	26.2
06/02/2024 16:00:00	29.6	316	372	40	32.9	11.0%	25.7
06/02/2024 17:00:00	29.7	303	356	45	33.2	11.5%	25.7
06/02/2024 18:00:00	31.2	291	342	40	32.9	19.0%	26.7
06/02/2024 19:00:00	32.0	194	228	40	32.8	24.1%	26.9
06/02/2024 20:00:00	32.5	150	177	45	33.1	27.7%	27.7
06/02/2024 21:00:00	33.9	103	121	45	33.9	38.8%	29.0
06/02/2024 22:00:00	34.2	63	74	45	33.9	43.2%	29.1
06/02/2024 23:00:00	35.0	23	27	40	34.2	44.4%	28.6
07/02/2024 00:00:00	33.3	18	21	45	33.9	33.3%	28.1
07/02/2024 01:00:00	40.0	2	2	40	35.0	100.0%	34.5
07/02/2024 02:00:00	35.0	2	2	35	32.5	50.0%	29.5
07/02/2024 03:00:00	35.0	2	2	35	32.5	50.0%	29.5
07/02/2024 04:00:00	35.0	1	1	35	32.5	100.0%	32.0
07/02/2024 05:00:00	35.0	3	4	40	35.0	50.0%	30.8
07/02/2024 06:00:00	34.4	22	26	50	34.8	42.3%	29.6
07/02/2024 07:00:00	33.9	85	100	45	33.9	36.0%	28.1
07/02/2024 08:00:00	29.6	255	300	40	32.6	11.3%	25.9

07/02/2024 09:00:00	29.9	386	454	40	32.9	14.1%	26.1
07/02/2024 10:00:00	31.2	214	252	40	32.8	19.4%	26.8
07/02/2024 11:00:00	30.1	207	243	40	32.8	15.2%	25.7
07/02/2024 12:00:00	29.8	241	284	40	32.6	13.4%	25.8
07/02/2024 13:00:00	30.6	230	270	40	32.8	16.7%	26.0
07/02/2024 14:00:00	29.9	229	269	40	32.6	13.8%	25.3
07/02/2024 15:00:00	29.2	263	309	35	32.5	8.7%	24.1
07/02/2024 16:00:00	28.8	367	432	45	33.3	5.8%	23.9
07/02/2024 17:00:00	29.3	383	451	45	33.5	9.8%	24.6
07/02/2024 18:00:00	31.1	261	307	40	33.0	18.6%	26.7
07/02/2024 19:00:00	32.7	169	199	50	33.3	29.1%	27.5
07/02/2024 20:00:00	32.4	140	165	40	32.9	27.3%	27.7
07/02/2024 21:00:00	33.1	88	104	40	33.9	27.9%	27.7
07/02/2024 22:00:00	34.2	100	118	40	33.5	46.6%	29.3
07/02/2024 23:00:00	35.6	37	44	40	34.9	38.6%	28.8
08/02/2024 00:00:00	30.0	13	15	45	37.5	13.3%	26.5
08/02/2024 01:00:00	40.0	8	9	45	35.5	55.6%	31.6
08/02/2024 02:00:00	30.0	1	1	30	0.0	0.0%	27.0
08/02/2024 03:00:00	35.0	1	1	35	32.5	100.0%	32.0
08/02/2024 04:00:00	30.0	4	5	40	37.5	20.0%	27.0
08/02/2024 05:00:00	35.0	5	6	45	37.5	33.3%	29.0
08/02/2024 06:00:00	37.0	19	22	40	35.0	45.5%	30.6
08/02/2024 07:00:00	33.8	88	103	60	34.6	35.0%	28.2
08/02/2024 08:00:00	31.5	224	263	40	33.2	20.2%	26.9
08/02/2024 09:00:00	29.7	382	450	45	33.2	12.0%	26.1
08/02/2024 10:00:00	29.8	214	252	40	32.9	13.5%	25.9
08/02/2024 11:00:00	30.3	182	214	40	32.9	15.9%	26.0
08/02/2024 12:00:00	30.0	193	227	40	32.9	15.0%	26.2
08/02/2024 13:00:00	29.8	202	238	40	32.7	13.4%	25.9
08/02/2024 14:00:00	29.9	179	211	40	33.0	14.2%	26.0
08/02/2024 15:00:00	31.4	185	218	45	33.1	20.2%	26.4
08/02/2024 16:00:00	30.0	260	306	45	33.2	14.7%	25.9
08/02/2024 17:00:00	30.7	272	320	45	33.6	16.9%	26.0
08/02/2024 18:00:00	31.9	236	278	40	33.3	21.9%	27.3
08/02/2024 19:00:00	32.9	144	170	40	33.1	31.8%	28.0
08/02/2024 20:00:00	32.4	97	114	45	34.0	23.7%	27.1
08/02/2024 21:00:00	33.5	77	91	45	33.6	36.3%	28.6
08/02/2024 22:00:00	33.9	58	68	40	33.7	36.8%	28.7
08/02/2024 23:00:00	32.1	31	37	45	34.2	24.3%	27.5
09/02/2024 00:00:00	35.0	15	18	40	35.0	33.3%	28.1
09/02/2024 01:00:00	33.3	11	13	40	33.8	30.8%	27.5
09/02/2024 02:00:00	30.0	8	9	35	32.5	11.1%	24.3
09/02/2024 03:00:00	25.0	1	1	25	0.0	0.0%	22.0
09/02/2024 04:00:00	33.3	6	7	35	32.5	42.9%	27.9
09/02/2024 05:00:00	35.0	7	8	40	33.5	62.5%	28.5
09/02/2024 06:00:00	36.7	14	16	40	34.6	43.8%	29.8
09/02/2024 07:00:00	33.2	70	82	50	34.2	28.0%	27.9

09/02/2024 08:00:00	31.5	196	231	45	33.5	20.3%	27.0
09/02/2024 09:00:00	29.7	383	451	40	32.8	11.8%	25.9
09/02/2024 10:00:00	30.3	235	276	45	33.2	15.6%	26.2
09/02/2024 11:00:00	30.0	218	257	40	33.0	15.2%	25.8
09/02/2024 12:00:00	29.7	231	272	40	33.0	11.8%	26.2
09/02/2024 13:00:00	30.0	228	268	50	33.1	14.9%	26.1
09/02/2024 14:00:00	30.5	241	284	45	32.9	16.5%	26.2
09/02/2024 15:00:00	29.9	266	313	40	33.2	14.1%	25.7
09/02/2024 16:00:00	29.9	270	318	40	32.9	14.5%	26.3
09/02/2024 17:00:00	29.9	250	294	40	33.1	13.6%	26.2
09/02/2024 18:00:00	31.2	242	285	40	33.0	19.3%	26.8
09/02/2024 19:00:00	32.0	181	213	45	33.3	22.5%	27.4
09/02/2024 20:00:00	32.7	123	145	40	33.5	26.9%	27.3
09/02/2024 21:00:00	33.8	89	105	45	34.0	35.2%	28.4
09/02/2024 22:00:00	34.2	40	47	40	33.9	38.3%	28.4
09/02/2024 23:00:00	32.8	42	50	45	34.4	26.0%	28.3
10/02/2024 00:00:00	33.5	31	36	50	34.2	33.3%	28.8
10/02/2024 01:00:00	40.0	20	23	50	36.3	52.2%	31.4
10/02/2024 02:00:00	30.0	4	5	40	37.5	20.0%	25.2
10/02/2024 03:00:00	40.0	3	4	45	37.5	75.0%	34.5
10/02/2024 04:00:00	35.0	1	1	35	32.5	100.0%	32.0
10/02/2024 05:00:00	37.5	6	7	40	37.5	28.6%	30.1
10/02/2024 06:00:00	33.3	11	13	40	33.8	30.8%	28.7
10/02/2024 07:00:00	35.0	26	30	40	34.7	30.0%	27.4
10/02/2024 08:00:00	34.0	64	75	45	34.0	36.0%	27.9
10/02/2024 09:00:00	32.7	144	170	40	33.9	24.7%	27.9
10/02/2024 10:00:00	33.0	207	243	40	33.2	30.9%	27.8
10/02/2024 11:00:00	30.8	236	278	40	32.8	17.6%	26.6
10/02/2024 12:00:00	31.3	269	316	40	33.0	19.3%	26.9
10/02/2024 13:00:00	29.8	227	267	40	33.2	13.1%	26.2
10/02/2024 14:00:00	29.8	252	296	35	32.5	13.2%	26.0
10/02/2024 15:00:00	29.5	286	336	40	32.7	9.2%	25.4
10/02/2024 16:00:00	30.9	225	265	40	32.9	18.1%	26.0
10/02/2024 17:00:00	31.0	205	241	40	33.0	18.3%	26.8
10/02/2024 18:00:00	29.8	171	201	40	32.7	12.9%	26.2
10/02/2024 19:00:00	31.7	138	162	45	33.6	20.4%	27.2
10/02/2024 20:00:00	31.0	122	143	45	33.5	17.5%	26.4
10/02/2024 21:00:00	33.3	79	93	45	33.7	32.3%	28.0
10/02/2024 22:00:00	33.4	65	76	50	33.7	34.2%	28.4
10/02/2024 23:00:00	34.4	60	70	45	33.9	45.7%	29.6
11/02/2024 00:00:00	35.7	58	68	45	35.3	39.7%	28.5
11/02/2024 01:00:00	37.1	37	43	45	35.0	51.2%	30.7
11/02/2024 02:00:00	35.0	15	18	40	34.2	50.0%	29.8
11/02/2024 03:00:00	28.3	4	5	30	0.0	0.0%	25.2
11/02/2024 04:00:00	37.5	6	7	40	35.0	57.1%	30.7
11/02/2024 05:00:00	35.0	8	10	40	35.8	30.0%	29.7
11/02/2024 06:00:00	34.0	8	9	35	32.5	55.6%	28.8

11/02/2024 07:00:00	31.7	9	11	35	32.5	27.3%	27.1
11/02/2024 08:00:00	32.7	43	51	40	33.2	29.4%	26.6
11/02/2024 09:00:00	33.1	71	83	45	34.5	24.1%	27.7
11/02/2024 10:00:00	32.3	122	143	40	32.9	25.2%	27.5
11/02/2024 11:00:00	29.5	230	271	40	33.5	9.2%	25.5
11/02/2024 12:00:00	30.8	217	255	40	33.2	17.3%	26.6
11/02/2024 13:00:00	29.9	223	262	40	32.9	13.4%	26.4
11/02/2024 14:00:00	29.9	223	262	40	33.1	13.7%	26.0
11/02/2024 15:00:00	29.7	241	283	40	32.8	12.0%	25.7
11/02/2024 16:00:00	29.1	244	287	40	33.4	5.9%	25.1
11/02/2024 17:00:00	29.8	175	206	40	32.9	13.1%	25.8
11/02/2024 18:00:00	29.7	160	188	40	33.2	12.2%	25.2
11/02/2024 19:00:00	31.5	116	137	40	33.4	20.4%	26.9
11/02/2024 20:00:00	32.7	97	114	50	34.0	26.3%	27.3
11/02/2024 21:00:00	32.5	44	52	40	33.2	26.9%	27.4
11/02/2024 22:00:00	33.8	36	42	45	33.8	35.7%	28.0
11/02/2024 23:00:00	34.5	19	22	40	33.3	54.5%	29.0
12/02/2024 00:00:00	35.0	12	14	40	34.5	35.7%	28.5
12/02/2024 01:00:00	40.0	5	6	45	37.5	50.0%	31.2
12/02/2024 02:00:00	30.0	5	6	35	32.5	16.7%	25.5
12/02/2024 03:00:00	25.0	2	2	25	0.0	0.0%	22.5
12/02/2024 04:00:00	30.0	1	1	30	0.0	0.0%	27.0
12/02/2024 05:00:00	30.0	2	2	30	0.0	0.0%	27.0
12/02/2024 06:00:00	32.9	20	23	35	32.5	30.4%	27.5
12/02/2024 07:00:00	32.9	71	83	40	33.1	28.9%	27.4
12/02/2024 08:00:00	32.2	154	181	40	33.1	24.9%	27.5
12/02/2024 09:00:00	29.9	221	260	45	33.2	13.8%	26.2
12/02/2024 10:00:00	31.1	218	256	40	33.0	18.4%	26.9
12/02/2024 11:00:00	31.5	206	242	40	33.0	20.2%	27.1
12/02/2024 12:00:00	30.8	229	269	40	32.9	17.5%	26.9
12/02/2024 13:00:00	31.2	196	231	45	33.2	19.5%	26.7
12/02/2024 14:00:00	30.2	183	215	40	33.0	15.3%	26.4
12/02/2024 15:00:00	30.6	226	266	45	33.3	16.9%	26.7
12/02/2024 16:00:00	29.8	250	294	40	33.5	12.2%	26.2
12/02/2024 17:00:00	30.3	292	344	40	33.2	16.0%	26.2
12/02/2024 18:00:00	29.9	224	264	40	32.6	13.6%	26.1
12/02/2024 19:00:00	30.2	152	179	40	33.4	15.6%	26.3
12/02/2024 20:00:00	32.2	99	116	40	32.7	25.9%	27.8
12/02/2024 21:00:00	33.3	61	72	40	33.6	31.9%	28.2
12/02/2024 22:00:00	35.0	30	35	45	35.5	28.6%	28.7
12/02/2024 23:00:00	33.6	25	29	45	34.2	31.0%	28.1
13/02/2024 00:00:00	35.0	10	12	40	35.8	25.0%	28.9
13/02/2024 01:00:00	40.0	8	9	45	39.2	33.3%	29.2
13/02/2024 02:00:00	29.2	5	6	30	0.0	0.0%	27.3
13/02/2024 03:00:00	30.0	1	1	30	0.0	0.0%	27.0
13/02/2024 04:00:00	35.0	2	2	35	32.5	50.0%	22.0
13/02/2024 05:00:00	35.0	2	2	35	32.5	50.0%	27.0

13/02/2024 06:00:00	34.0	21	25	55	36.3	32.0%	29.4
13/02/2024 07:00:00	32.8	88	103	45	33.4	28.2%	27.5
13/02/2024 08:00:00	31.0	179	211	40	33.6	18.0%	27.0
13/02/2024 09:00:00	31.2	241	284	40	33.4	19.0%	27.0
13/02/2024 10:00:00	29.7	214	252	35	32.5	11.5%	25.9
13/02/2024 11:00:00	29.6	246	289	45	33.0	11.1%	25.7
13/02/2024 12:00:00	29.3	237	279	35	32.5	7.9%	25.5
13/02/2024 13:00:00	29.8	235	276	35	32.5	12.7%	25.8
13/02/2024 14:00:00	30.5	196	230	40	33.4	16.1%	26.0
13/02/2024 15:00:00	29.4	275	324	40	32.7	9.9%	25.0
13/02/2024 16:00:00	29.4	275	323	40	33.0	9.3%	25.2
13/02/2024 17:00:00	31.0	298	350	40	33.3	17.7%	26.1
13/02/2024 18:00:00	31.0	243	286	40	32.8	18.5%	26.7
13/02/2024 19:00:00	31.6	153	180	45	33.3	20.6%	27.2
13/02/2024 20:00:00	30.3	116	136	45	33.9	15.4%	24.6
13/02/2024 21:00:00	33.4	89	105	40	33.1	38.1%	28.2
13/02/2024 22:00:00	33.6	54	63	40	33.8	30.2%	28.4
13/02/2024 23:00:00	35.0	26	30	45	35.6	26.7%	27.9
14/02/2024 00:00:00	32.5	14	17	40	33.5	29.4%	27.6
14/02/2024 01:00:00	33.8	12	14	45	34.5	35.7%	28.6
14/02/2024 02:00:00	27.5	4	5	30	0.0	0.0%	24.0
14/02/2024 03:00:00	35.0	3	3	35	32.5	33.3%	28.7
14/02/2024 04:00:00	30.0	2	2	30	0.0	0.0%	24.5
14/02/2024 05:00:00	35.0	2	2	35	32.5	50.0%	29.5
14/02/2024 06:00:00	30.0	14	17	40	34.2	17.6%	27.5
14/02/2024 07:00:00	34.0	73	86	45	34.2	34.9%	28.4
14/02/2024 08:00:00	31.8	162	190	45	33.5	21.1%	27.3
14/02/2024 09:00:00	30.9	218	257	40	33.0	17.9%	26.6
14/02/2024 10:00:00	30.7	196	231	40	32.8	17.3%	26.5
14/02/2024 11:00:00	31.1	203	239	40	33.2	18.4%	26.6
14/02/2024 12:00:00	30.0	207	243	40	32.9	14.8%	26.5
14/02/2024 13:00:00	30.6	216	254	50	33.1	16.9%	26.5
14/02/2024 14:00:00	30.8	204	240	40	32.6	17.9%	26.6
14/02/2024 15:00:00	30.7	217	255	45	33.3	16.9%	26.2
14/02/2024 16:00:00	30.4	256	301	40	32.8	16.3%	26.4
14/02/2024 17:00:00	30.2	262	308	45	33.3	15.6%	26.0
14/02/2024 18:00:00	32.2	220	259	45	33.2	24.7%	27.4
14/02/2024 19:00:00	31.0	160	188	40	32.9	18.1%	27.1
14/02/2024 20:00:00	31.5	114	134	45	33.2	20.1%	26.5
14/02/2024 21:00:00	31.4	60	71	40	33.6	19.7%	27.2
14/02/2024 22:00:00	33.0	66	78	40	32.7	35.9%	28.7
14/02/2024 23:00:00	35.0	51	60	45	34.6	40.0%	29.5
15/02/2024 00:00:00	36.2	31	37	45	35.1	51.4%	30.8
15/02/2024 01:00:00	38.3	12	14	45	36.7	42.9%	31.1
15/02/2024 02:00:00	42.5	10	12	50	39.5	41.7%	31.7
15/02/2024 03:00:00	40.0	3	3	40	35.0	66.7%	32.0
15/02/2024 04:00:00	30.0	2	2	30	0.0	0.0%	24.5

15/02/2024 05:00:00	30.0	4	5	35	32.5	20.0%	27.2
15/02/2024 06:00:00	34.2	20	24	45	34.7	37.5%	28.8
15/02/2024 07:00:00	34.7	64	75	50	34.7	38.7%	28.3
15/02/2024 08:00:00	31.9	158	186	40	33.1	22.6%	27.1
15/02/2024 09:00:00	31.0	251	295	40	33.3	18.0%	26.5
15/02/2024 10:00:00	30.0	247	291	40	33.0	14.8%	25.9
15/02/2024 11:00:00	29.9	221	260	40	32.8	14.2%	26.0
15/02/2024 12:00:00	30.6	228	268	45	33.5	16.4%	26.4
15/02/2024 13:00:00	30.0	212	250	40	32.9	15.2%	26.3
15/02/2024 14:00:00	29.8	191	225	40	33.0	13.3%	25.9
15/02/2024 15:00:00	29.8	276	325	45	33.3	12.9%	26.3
15/02/2024 16:00:00	30.7	238	280	45	33.7	16.8%	26.7
15/02/2024 17:00:00	30.3	230	271	40	33.1	15.9%	26.3
15/02/2024 18:00:00	30.7	219	258	40	32.9	17.4%	26.8
15/02/2024 19:00:00	32.6	151	178	40	33.5	25.8%	27.7
15/02/2024 20:00:00	32.4	113	133	45	33.6	24.8%	27.4
15/02/2024 21:00:00	32.5	100	118	45	34.1	24.6%	27.6
15/02/2024 22:00:00	34.2	60	71	45	34.5	39.4%	29.7
15/02/2024 23:00:00	36.2	45	53	50	36.3	39.6%	30.0
16/02/2024 00:00:00	38.0	22	26	55	35.6	69.2%	31.5
16/02/2024 01:00:00	35.0	5	6	45	37.5	33.3%	30.3
16/02/2024 02:00:00	35.0	4	5	50	37.5	60.0%	33.0
16/02/2024 03:00:00	40.0	1	1	40	37.5	100.0%	37.0
16/02/2024 04:00:00	30.0	3	3	30	0.0	0.0%	25.3
16/02/2024 05:00:00	29.2	6	7	30	0.0	0.0%	26.6
16/02/2024 06:00:00	35.0	18	21	40	34.4	38.1%	29.6
16/02/2024 07:00:00	33.5	60	70	45	33.9	31.4%	28.4
16/02/2024 08:00:00	31.8	146	172	45	33.2	22.1%	27.4
16/02/2024 09:00:00	29.6	209	246	40	32.7	10.2%	26.2
16/02/2024 10:00:00	29.7	238	280	40	33.0	11.8%	25.9
16/02/2024 11:00:00	30.0	217	255	40	33.0	14.9%	26.2
16/02/2024 12:00:00	29.9	177	208	35	32.5	14.4%	25.5
16/02/2024 13:00:00	29.3	212	249	40	32.7	8.4%	24.9
16/02/2024 14:00:00	29.9	254	299	40	33.3	14.0%	26.2
16/02/2024 15:00:00	29.6	281	331	45	33.0	11.8%	25.6
16/02/2024 16:00:00	29.4	334	393	45	32.9	9.2%	25.4
16/02/2024 17:00:00	30.4	299	352	45	33.5	16.2%	26.3
16/02/2024 18:00:00	31.1	207	243	40	33.3	18.1%	26.9
16/02/2024 19:00:00	32.2	156	183	45	33.3	24.0%	27.3
16/02/2024 20:00:00	32.8	115	135	45	33.8	25.9%	27.3
16/02/2024 21:00:00	33.2	63	74	45	33.9	29.7%	27.9
16/02/2024 22:00:00	32.7	61	72	45	34.2	25.0%	27.7
16/02/2024 23:00:00	32.1	72	85	40	33.8	22.4%	27.4
17/02/2024 00:00:00	35.0	34	40	50	35.7	35.0%	29.4
17/02/2024 01:00:00	33.8	13	15	40	33.5	33.3%	27.4
17/02/2024 02:00:00	36.7	19	22	45	36.1	31.8%	27.9
17/02/2024 03:00:00	35.0	5	6	45	35.8	50.0%	31.5

17/02/2024 04:00:00	30.0	1	1	30	0.0	0.0%	27.0
17/02/2024 05:00:00	35.0	1	1	35	32.5	100.0%	32.0
17/02/2024 06:00:00	33.8	8	10	40	33.5	50.0%	28.1
17/02/2024 07:00:00	34.0	18	21	40	33.9	33.3%	27.9
17/02/2024 08:00:00	33.6	71	83	40	33.3	36.1%	28.5
17/02/2024 09:00:00	30.7	127	149	40	33.3	16.8%	26.8
17/02/2024 10:00:00	30.0	205	241	40	32.8	14.5%	26.6
17/02/2024 11:00:00	29.5	318	374	40	33.1	10.4%	25.4
17/02/2024 12:00:00	29.7	270	318	40	32.9	12.3%	25.6
17/02/2024 13:00:00	30.4	269	316	40	33.0	16.1%	26.3
17/02/2024 14:00:00	31.4	203	239	50	33.3	20.1%	26.6
17/02/2024 15:00:00	29.9	235	277	40	32.9	14.1%	25.7
17/02/2024 16:00:00	29.3	232	273	45	33.0	8.1%	25.1
17/02/2024 17:00:00	29.5	195	229	35	32.5	8.7%	25.8
17/02/2024 18:00:00	29.9	182	214	40	32.8	14.0%	26.0
17/02/2024 19:00:00	30.8	143	168	45	33.2	17.3%	26.6
17/02/2024 20:00:00	30.9	93	109	45	33.6	17.4%	26.5
17/02/2024 21:00:00	31.8	77	91	45	33.5	22.0%	27.7
17/02/2024 22:00:00	32.2	72	85	40	33.0	25.9%	26.8
17/02/2024 23:00:00	33.8	61	72	45	35.4	29.2%	28.9
18/02/2024 00:00:00	31.5	53	62	45	33.8	19.4%	26.9
18/02/2024 01:00:00	34.0	18	21	45	34.6	33.3%	28.6
18/02/2024 02:00:00	37.5	23	27	45	36.1	40.7%	29.8
18/02/2024 03:00:00	32.5	12	14	40	34.2	21.4%	27.6
18/02/2024 04:00:00	30.0	4	5	35	32.5	20.0%	27.0
18/02/2024 05:00:00	40.0	2	2	40	35.0	100.0%	34.5
18/02/2024 06:00:00	35.0	5	6	40	33.8	66.7%	30.5
18/02/2024 07:00:00	33.3	14	16	35	32.5	37.5%	28.4
18/02/2024 08:00:00	32.2	33	39	40	33.0	25.6%	25.8
18/02/2024 09:00:00	32.7	47	55	40	33.2	27.3%	26.9
18/02/2024 10:00:00	31.1	139	163	40	32.8	18.4%	26.5
18/02/2024 11:00:00	29.7	213	251	40	32.8	12.0%	25.7
18/02/2024 12:00:00	30.0	224	263	45	33.0	14.8%	25.6
18/02/2024 13:00:00	30.4	218	256	40	32.6	16.0%	26.5
18/02/2024 14:00:00	29.3	247	291	35	32.5	7.2%	25.4
18/02/2024 15:00:00	29.4	253	298	40	32.7	8.7%	25.4
18/02/2024 16:00:00	29.5	282	332	40	32.7	9.9%	25.8
18/02/2024 17:00:00	29.8	237	279	40	33.1	12.2%	26.4
18/02/2024 18:00:00	29.5	174	205	45	33.2	10.2%	25.6
18/02/2024 19:00:00	30.5	117	138	40	32.9	16.7%	26.5
18/02/2024 20:00:00	31.8	103	121	45	33.7	21.5%	27.0
18/02/2024 21:00:00	33.8	81	95	45	33.4	40.0%	28.6
18/02/2024 22:00:00	35.0	45	53	50	35.0	41.5%	29.0
18/02/2024 23:00:00	37.5	30	35	45	35.3	51.4%	29.9
19/02/2024 00:00:00	31.7	8	10	35	32.5	30.0%	25.5
19/02/2024 01:00:00	32.5	4	5	35	32.5	40.0%	29.2
19/02/2024 02:00:00	32.5	4	5	35	32.5	40.0%	29.0

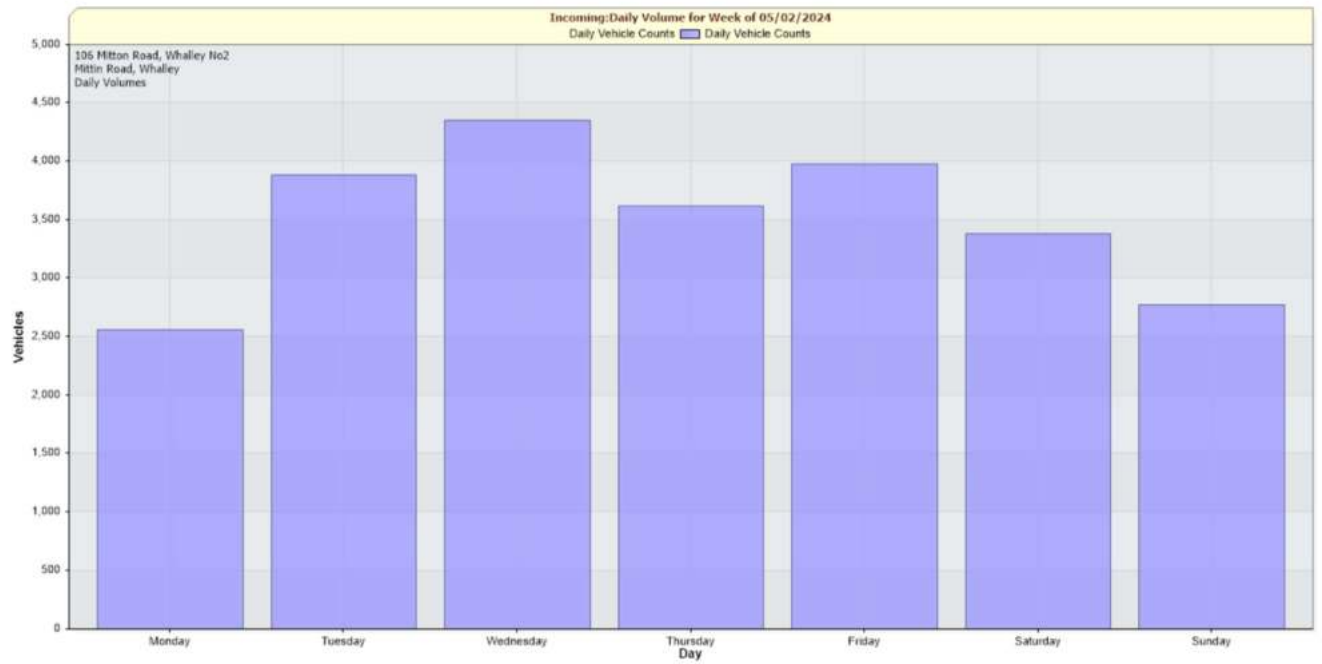
19/02/2024 03:00:00	30.0	2	2	30	0.0	0.0%	19.5
19/02/2024 04:00:00	35.0	3	3	35	32.5	33.3%	28.7
19/02/2024 05:00:00	35.0	2	2	35	32.5	50.0%	29.5
19/02/2024 06:00:00	33.3	20	23	40	34.5	21.7%	28.3
19/02/2024 07:00:00	32.7	86	101	45	33.6	26.7%	27.1
19/02/2024 08:00:00	30.3	226	266	40	33.2	15.8%	26.0
19/02/2024 09:00:00	29.8	341	401	45	33.2	13.2%	25.9
19/02/2024 10:00:00	30.1	207	244	40	33.0	15.6%	26.5
19/02/2024 11:00:00	29.6	208	245	40	32.7	11.0%	25.4
19/02/2024 12:00:00	29.9	222	261	40	32.8	13.8%	25.8
19/02/2024 13:00:00	29.8	201	236	40	33.2	12.7%	25.9
19/02/2024 14:00:00	29.8	178	210	45	33.4	13.3%	26.4
19/02/2024 15:00:00	29.6	238	280	40	32.7	11.4%	25.8
19/02/2024 16:00:00	29.7	260	306	40	32.8	12.1%	25.4
19/02/2024 17:00:00	29.9	310	365	40	32.9	14.2%	25.6
19/02/2024 18:00:00	29.8	293	345	40	32.9	13.3%	26.0
19/02/2024 19:00:00	31.2	195	229	45	33.4	18.8%	26.3
19/02/2024 20:00:00	33.2	123	145	50	33.9	31.7%	28.4
19/02/2024 21:00:00	32.9	88	104	50	33.4	31.7%	27.9
19/02/2024 22:00:00	33.0	43	51	45	34.3	27.5%	28.0
19/02/2024 23:00:00	35.0	27	32	50	36.6	34.4%	29.0
20/02/2024 00:00:00	32.5	12	14	40	34.2	21.4%	27.9
20/02/2024 01:00:00	28.8	4	5	30	0.0	0.0%	26.0
20/02/2024 02:00:00	28.3	4	5	30	0.0	0.0%	25.2
20/02/2024 03:00:00	25.0	3	4	30	0.0	0.0%	23.5
20/02/2024 04:00:00	0.0	0	0	0	0.0	0.0%	0.0
20/02/2024 05:00:00	35.0	3	3	35	32.5	33.3%	27.0
20/02/2024 06:00:00	31.7	20	24	50	36.5	20.8%	28.3
20/02/2024 07:00:00	32.7	105	123	45	34.0	24.4%	27.4
20/02/2024 08:00:00	29.4	251	295	40	32.9	9.2%	25.5
20/02/2024 09:00:00	29.5	398	468	40	33.0	10.7%	25.1
20/02/2024 10:00:00	30.0	227	267	40	32.8	15.0%	25.7
20/02/2024 11:00:00	29.1	235	276	35	32.5	6.2%	24.6
20/02/2024 12:00:00	29.3	226	266	35	32.5	9.0%	24.7
20/02/2024 13:00:00	29.9	207	243	40	32.8	13.6%	25.5
20/02/2024 14:00:00	29.7	194	228	40	32.7	11.8%	25.2
20/02/2024 15:00:00	29.4	247	291	40	32.7	10.0%	25.3
20/02/2024 16:00:00	29.3	259	305	40	32.7	8.9%	24.9
20/02/2024 17:00:00	29.9	263	309	40	32.6	14.2%	26.0
20/02/2024 18:00:00	29.3	278	327	40	33.6	8.3%	25.4
20/02/2024 19:00:00	30.2	202	238	45	33.2	15.5%	26.2
20/02/2024 20:00:00	30.0	167	196	40	33.0	14.8%	25.1
20/02/2024 21:00:00	32.0	94	110	45	33.5	21.8%	26.7
20/02/2024 22:00:00	33.5	67	79	45	34.9	26.6%	27.5
20/02/2024 23:00:00	34.3	24	28	40	34.0	35.7%	28.9
21/02/2024 00:00:00	33.8	12	14	40	33.5	35.7%	27.9
21/02/2024 01:00:00	30.0	2	2	30	0.0	0.0%	27.0

21/02/2024 02:00:00	4	5	40	35.0	35.0	40.0%	29.0
21/02/2024 03:00:00	1	1	30	30.0	0.0	0.0%	27.0
21/02/2024 04:00:00	3	4	35	30.0	32.5	25.0%	25.8
21/02/2024 05:00:00	2	2	30	30.0	0.0	0.0%	27.0
21/02/2024 06:00:00	22	26	40	32.5	33.2	26.9%	28.5
21/02/2024 07:00:00	100	118	40	32.9	33.0	32.2%	27.9
21/02/2024 08:00:00	215	253	40	30.0	33.2	15.0%	26.6
21/02/2024 09:00:00	384	452	40	29.6	32.8	11.1%	25.4
21/02/2024 10:00:00	180	212	40	29.7	32.9	12.3%	25.7
21/02/2024 11:00:00	185	218	40	28.9	32.9	6.0%	24.9
21/02/2024 12:00:00	165	194	45	29.9	32.9	14.4%	26.0
21/02/2024 13:00:00	206	242	40	30.8	32.9	17.4%	26.4
21/02/2024 14:00:00	178	209	40	31.1	33.0	18.7%	26.8
21/02/2024 15:00:00	176	207	40	29.2	33.1	7.7%	24.9
21/02/2024 16:00:00	277	326	40	29.6	32.6	10.4%	26.1
21/02/2024 17:00:00	300	353	40	29.8	32.6	13.0%	25.9
21/02/2024 18:00:00	263	309	40	30.1	32.7	15.2%	26.7
21/02/2024 19:00:00	217	255	40	30.5	33.0	16.5%	26.5
21/02/2024 20:00:00	139	164	40	31.7	33.5	20.7%	27.3
21/02/2024 21:00:00	97	114	45	32.3	33.4	24.6%	27.0
21/02/2024 22:00:00	63	74	45	33.0	33.1	32.4%	27.6
21/02/2024 23:00:00	25	29	45	37.5	35.8	41.4%	29.1
22/02/2024 00:00:00	10	12	40	35.0	34.5	41.7%	29.3
22/02/2024 01:00:00	4	5	35	30.0	32.5	20.0%	28.0
22/02/2024 02:00:00	2	2	40	40.0	37.5	50.0%	32.0
22/02/2024 03:00:00	4	5	40	35.0	35.0	40.0%	26.2
22/02/2024 04:00:00	3	3	35	35.0	32.5	33.3%	27.0
22/02/2024 05:00:00	3	3	40	40.0	34.2	100.0%	33.7
22/02/2024 06:00:00	20	24	50	32.9	34.4	33.3%	29.3
22/02/2024 07:00:00	93	109	40	32.7	33.6	25.7%	27.2
22/02/2024 08:00:00	224	264	45	29.9	33.3	14.4%	26.3
22/02/2024 09:00:00	389	458	40	29.4	33.0	9.2%	25.4

Day/Time Ending	85th pctl (MPH)	85th pctl cnts	Total Cnts	Max Speed	Avg Speeder	% Speeders	Avg Speed
06/02/2024 00:00:00	30.5	2178	2562	50	33.1	16.4%	26.2
07/02/2024 00:00:00	30.8	3303	3886	50	33.2	17.5%	26.3
08/02/2024 00:00:00	30.5	3700	4353	50	33.2	16.5%	25.9
09/02/2024 00:00:00	31.2	3079	3622	60	33.4	18.9%	26.6
10/02/2024 00:00:00	30.8	3384	3981	50	33.3	17.5%	26.5
11/02/2024 00:00:00	31.5	2876	3383	50	33.4	20.2%	26.8
12/02/2024 00:00:00	30.6	2359	2775	50	33.4	16.6%	26.3
13/02/2024 00:00:00	31.0	2880	3388	45	33.2	18.1%	26.7
14/02/2024 00:00:00	30.3	3216	3783	55	33.2	15.8%	26.2
15/02/2024 00:00:00	31.4	2953	3474	50	33.2	19.6%	26.8
16/02/2024 00:00:00	31.3	3080	3623	55	33.6	19.1%	26.8
17/02/2024 00:00:00	30.3	3170	3730	50	33.4	15.8%	26.3
18/02/2024 00:00:00	30.2	2870	3376	50	33.2	15.7%	26.2
19/02/2024 00:00:00	30.2	2529	2975	50	33.3	15.6%	26.2
20/02/2024 00:00:00	30.3	3294	3875	50	33.2	15.7%	26.2
21/02/2024 00:00:00	29.7	3488	4104	50	33.1	12.4%	25.5
22/02/2024 00:00:00	30.0	3214	3781	45	33.0	15.1%	26.2
22/02/2024 08:59:59	29.9	742	873	50	33.4	14.2%	26.1

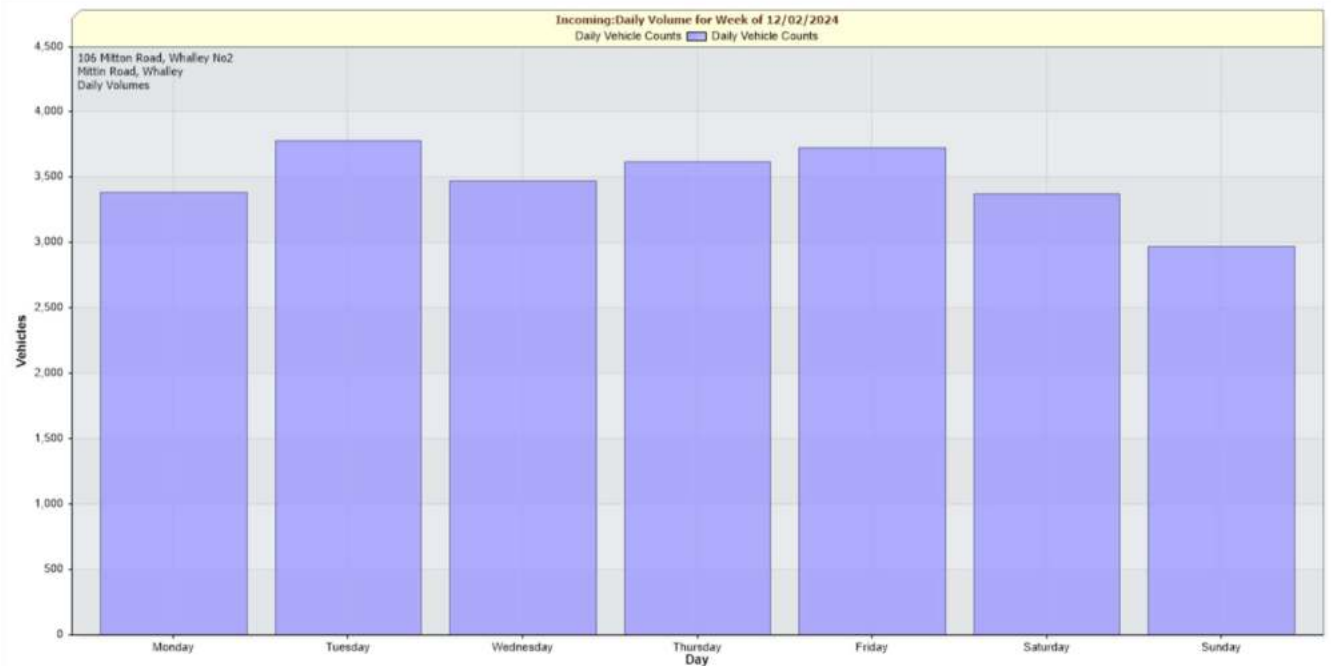
Project: 106 Mitton Road, Whalley No2
Location: Incoming
Project Notes: Mitton Road, Whalley
Total Vehicles This Week: 24562 Vehicles

Select Week (Starting Monday): 05/02/2024
12/02/2024
19/02/2024



Project: 106 Mitton Road, Whalley No2
Location: Incoming
Project Notes: Mitton Road, Whalley
Total Vehicles This Week: 24349 Vehicles

Select Week (Starting Monday): 05/02/2024
12/02/2024
19/02/2024



Project:

Location:

Project Notes:

Total Vehicles This Week:

106 Mitton Road, Whalley No2

Incoming

Mittin Road, Whalley

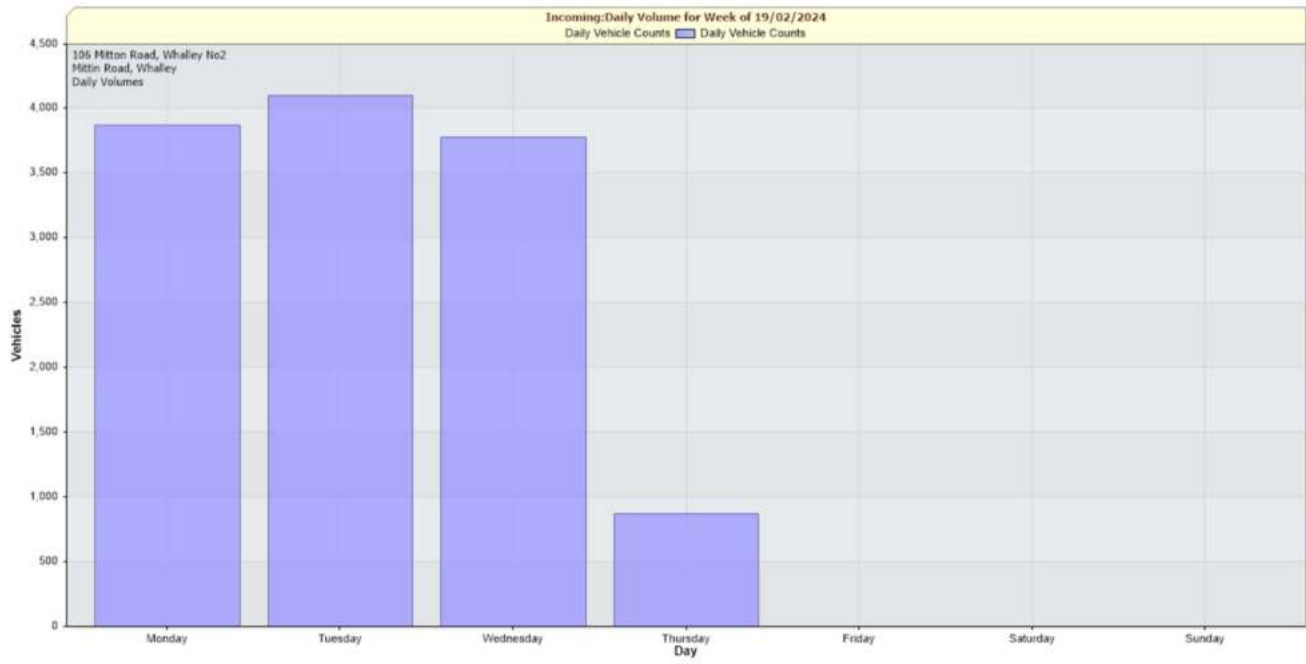
12633 Vehicles

Select Week (Starting Monday):

05/02/2024

12/02/2024

19/02/2024





Policy on Risk Management and Risk Register

***This Policy sets out the Parish Council's position and
procedure regarding Risk Management***

Version Control

Version	Date	Description of Change
V.1	16.3.23	New Policy

Risk is a threat that an event or action will adversely affect the council's ability to achieve its objectives, implement its strategies and provide its services.

Risk management is the process by which risks are identified, evaluated, addressed and reviewed.

Whalley Parish Council recognises that it has a responsibility to take all reasonable and practical measures to safeguard its employees, the people it works with and provides services for; and to protect the natural and built environments for which it is responsible.

The council is aware that some risks cannot be eliminated fully and has in place a strategy that provides a structured, systematic and focused approach to managing risk and including where necessary, the introduction of internal controls and/or appropriate use of insurance cover.

The objectives of the risk management policy are to:

- Integrate risk management into the culture of the council
- Manage risk in accordance with best practice and legislative requirements
- Minimise loss, disruption, injury and damages
- Inform policy and operational decisions by identifying risks and their likely impact
- Raise awareness of the need for risk management
- To promote good corporate governance

It is the responsibility of all Members and staff to have regard for risk management whilst carrying out their duties.

These objectives will be achieved by:

- Identification of risk
- Undertaking risk assessments assigning risk factor High, Medium or Low (H/M/L).
- Managing the risk and recording actions
- Incorporating risk management considerations into council processes
- Providing appropriate training
- Establishing clear roles, responsibilities and reporting lines
- Effective communication and active involvement of, employees and members of the Council.
- Monitoring and Reporting

Following evaluation there are four main control options to manage the risk:

Terminate the risk – take a decision to discontinue the activity.

Transfer the risk – the risk is 'passed' on e.g. to an insurer.

Treat the risk – put in place additional controls to reduce the impact or likelihood.

Tolerate the risk – accept the risk but continue to monitor and evaluate.

The risk register enables Whalley Parish Council to assess the risks that it faces and confirm that it has taken appropriate steps to manage those risks.

An annual review of the risk management arrangements for the Parish Council will be conducted by the Full Council.

Risk Management Register 2024/2025

This document has been produced to enable the Parish Council to assess the risk of all of its functions, and to satisfy that it has taken adequate steps to minimise this risk. In conducting this exercise, the following process has been followed in accordance with Whalley Parish Council's Policy on Risk Management:

1. Identify the areas to be reviewed.
2. Identify what the risk might be, and whether this is High, Medium or Low (H/M/L).
3. Evaluate the management and control of the risk and record all findings.
4. Review, assess and revise the above steps on a regular basis.

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Precept.	Adequacy of Precept.	L	Sound budgeting process in place to support the annual precept.	Review Annually
	Request not Submitted	L	Full Parish Council minute showing complete precept.	Review Annually
	Not paid by Borough Council	L	Checked and reported to full council. Paid by BACS. Reserves held.	Review Annually
Income	Cash handling	L	WPC have a policy not to handle cash. All income is paid direct. All bank receipts updated to cash book and reconciled monthly.	
Financial Records.	Inadequate records.	L	The Council complies with its Financial Regulations which set out the requirements based on the National Association of Local Councils model.	Review Annually.
	Financial irregularities.	L	An Internal audit is undertaken annually in February to comply with Section 4 of the Annual return. Auditor undertakes an assessment of compliance with relevant procedures and controls expected to be in operation during the financial year.	
		L	WPC Accounting spreadsheet shows cash book transactions and highlights differences as errors.	Review Monthly.
Investments.	Loss of bank deposits due to failure of financial institution.	L	Ensure the Council Investments are reviewed annually to keep risk to a minimum. Spread investments between more than one financial institution if necessary. Funds kept within the	Review Annually. In times of economic instability increase monitoring.

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
			Financial Compensation Scheme limits. Aim to not have more than 25% of annual precept in reserves.	
Reserves. General/ Earmarked	Inadequate to cover possible expenditure	L	Reserve levels considered and reviewed at Budget setting.	Review Annually.
Banking.	RFO/Councillors committing fraud.	L	All banking procedures or changes to accounts are agreed at Full Council Meetings. Payments authorised are set up by the clerk, approved at Full Council Meetings and paid either by cheque with two authorised signatures or online banking with two authorisations using the banks secure card authorisation codes. All banking transactions are dual controlled.	Review Annual Meeting or if changes to bank mandate are necessary, i.e change of approved signatory Councillors. Revise Add additional signatories to online banking for contingency.
	Parish Precept/public funds Reputation of Parish Council	L	Fidelity Insurance cover of £250,000 Finance Regs and Internal Audits in operation.	Review at Insurance renewal.
	Inadequate record keeping or reporting.	L	Account transactions and balances are to be reported in detail at every monthly meeting. Bank accounts are reconciled monthly and recorded on the minutes.	
Financial Reporting.	Inadequate Information Communication.	L	Latest financial situation (income, expenditure, and bank reconciliation) is reported at each Parish Council meeting.	
Direct Costs.	Goods supplied and not correctly invoiced.	L	The Council has Financial Regulations which set out requirements. At each Full Council meeting the list of proposed payments is supplied and authorised (with supporting invoices). Invoices are verified by Clerk/RFO, then checked and initialled by two authorised signatories before payment.	Review Bank Mandates at each Annual Meeting/Keep bank mandates up to date when changes within the Council occur.
	Incorrect cheques/online payments.	L	Each cheque requires two authorised signatures and/or online banking requires dual authorisation before payment is released.	

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Grants Payable.	Power to Pay. Authorisation of Council to pay.	L L	All grants requested to comply with the Grants Policy, with supporting documentation supplied. Requests considered by Full Council dependent on the amount. Grant/donation payments to be submitted, budgeted, and approved by full Council and minuted. Payments made via S137 power of expenditure to be minuted and recorded accordingly.	
Grants Monies received.	Receipt of Grants.	L	Applications for such monies and successful bids to be reported to Full Council. Receipts are recorded in the cash book and monthly Financial Report.	
Best Value Accountability.	Contracts awarded incorrectly.	L	The Council has Financial Regulations which set out the requirements dependent on the value of the contract. Legislation under the Public Contracts Act 2015 to be complied with, with appropriate publication if necessary. When contracts are tendered, details of the process and successful applicant are awarded. This is recorded in the minutes.	
Project Management.	Overspend on contracts.	M	All contracts for goods and services to comply with the Financial Regulations and Public Contracts Act 2015. Ensure correct tendering for services. Estimates obtained prior to precept if possible. Expenditure on contracts (ie.Vale Gardens/Lengthsmen) is monitored and presented on the monthly financial report at the full Council meeting. Any decision to not tender services must be minuted where it would be applicable.	

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
			Any potential overspends to be reported in the quarterly financial reports proposed.	
Fraud.	Council Clerk/Staff. Members Conflict of Interest.	L L L	Ensure references are taken for Clerk/RFO and any staff prior to commencement of employment. Declarations of interest updated at each Council meeting and minuted. Code of Conduct adopted and in place. Ensure insurance Fidelity Guarantee fit for purpose and requirements followed. Clerk/RFO/Staff/Cllrs to attend relevant training, to be provided with relevant reference books, access to assistance via LALC/NALC/RVBC.	Review Annually at renewal. Ensure training and development budget is in place to allow for this.
VAT.	Reclaim. VAT element not recorded on cashbook	L L	The Council has Financial Regulations which set out the requirements – VAT to be reclaimed at least every 6 months. RFO to ensure that VAT is monitored in monthly financial update. All items listed in cash book and VAT expenditure reported at every Council meeting.	
Annual Return.	Failure to comply with deadlines.	L	Clear instruction given by External Auditor. Comply with AGAR. Internal Audit carried out with clear terms of reference and suitability for purpose. Appointment of the internal auditor to take place in February each year. Internal Audit report and Annual return accepted by resolution of Council, documentation signed and submitted to External Auditors to comply with deadline. Notice of Public Rights published in accordance with guidance.	

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Insurance.	Fit for Purpose.	M	Asset register updated annually on disposal or purchase of assets, prior to annual renewal.	Review Annually.
	Cost.	L	Seek and compare quotes.	
	Compliance.	L	Employers and Public Liability Insurance are a statutory requirement.	
	Fidelity Guarantee.	M	Ensure insurance Fidelity Guarantee fit for purpose.	
Assets.	Loss or damage.	M	Office equipment monitored on ongoing basis.	Regular review.
Street Furniture.	Maintenance, fit for purpose.	M	Monitoring of Street Furniture – bins/benches by Lengthsman on a regular basis. Vandalism reported to Police and Insurance Company.	Review every 3 years (next review 2024)
		L	Bench Policy in place and 3 Year Maintenance Schedule.	
		L	Memorial Bench Policy in place.	
Land & Surroundings	Paths, trip hazards, broken seating, unsafe noticeboards, danger to public safety.	M	Church Grounds & Vale Gardens inspected regularly and maintained by contractors.	Ongoing Review.
Tree Safety	Being struck by fallen branches	M	Tree surveys commissioned and works undertaken as advised.	Annual Review.
		M	Trees in Churchyard to be inspected annually.	
			Trees in Vale Gardens to be regularly inspected.	
	Risk of injury to life or serious damage to property or surroundings.	M	Regular monitoring of land/property WPC are responsible for by contractors, Cllrs, public and lengthsman.	
			Ongoing maintenance.	Review every 2 years.
			Close off hazardous areas if necessary.	Ongoing review.

Financial & Management				
Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Accessibility and GDPR.	Policy on Privacy Website.	L	Explicit statement included on Website.	Review annually. Annual Membership Renewal.
	Briefing Papers.	L	Data Officer – Clerk/RFO to circulate supporting documents with monthly agendas.	
	Accessibility.	L	Adopted 2019 Whalley Parish Council Publication Scheme in place.	
	Privacy breaches	M	ICO membership. Clerk to circulate to full council annually or at any time of change in legislation.	
	Lack of knowledge.	M	Council to provide access to sufficient training.	

Governance & Management				
Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Record Keeping. Paper Records.	Loss through fire, theft, damage.	M	Paper records minutes, contracts stored at Clerks home address.	Review annually.
		M	Paper records older than 3 years to be archived with LCC.	
Electronic records.	Loss through fire, corruption or cyber crime.	M	Files held on Laptop owned by Whalley Parish Council accessed by the Clerk, held on M365 One Drive. Remote access available.	Review Annually.
	Loss of information.	M	Files are backed up to Microsoft One Drive Business Account. Remote access available.	
	Privacy/Security.	L	Laptop is fingerprint and code password protected. Code to be shared with Chair for access to Laptop if necessary and kept in a sealed envelope. Once opened the password	
		L		

			<p>should be changed for security reasons.</p> <p>Website & email server with external IT support contracted out to Easyweb. Username and password protected.</p>	
Governance & Management				
Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Lack of forward planning and budgetary controls.	Lack of direction and prioritisation; insufficient funds to cover spend	L	Budget in operation and regularly reviewed.	Reviewed Annually November Budget Meeting.
Poor reporting to council.	<p>Poor quality decision making.</p> <p>Council becomes ill informed.</p>	L	<p>Timely and accurate financial reporting. Clear instructions to staff/Council.</p> <p>Matters raised at meetings.</p>	Annual Performance Review.
Poor document control.	<p>Information not passed on in a timely manner.</p> <p>Deadlines missed.</p> <p>Lack of achievement.</p>	L	Clear role descriptions	Annual Performance Review.
Failure to keep proper financial records in accordance with statutory requirements	Inadequate financial control.	L	<p>Proper arrangements for the notification of income and approval of Expenditure.</p> <p>Review of internal controls in place.</p> <p>Internal auditor.</p>	Reviewed Annually.
Failure to respond to electors' wish to right of inspection	<p>Loss of confidence.</p> <p>Loss of reputation.</p>	L	Operating protocols set by Government & external auditor.	
Failing to ensure that all business activities are within legal power	Illegal expenditure	L	Recording in the minutes the precise power under which expenditure is being approved.	
Failure to ensure that the Council complies with the law/regulations.	<p>Fines and Penalties from regulation bodies.</p> <p>Loss of reputation.</p>	L	<p>Clear policies and procedures in place in line with law and regulations.</p> <p>Regular review of law.</p> <p>Training.</p>	Annual Review of Council Policies.

Failure to provide proper, timely and accurate reporting of Council business in the minutes.	Confusion and misunderstandings. Actions not reflecting the intentions of Council.	L L	Draft Minutes published within 7 working days after the meeting. Accuracy of minutes confirmed by full Parish Council at next meeting. Minutes properly number referenced.	
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Governance & Management

Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Council becomes dominated by one or two individuals.	Conflicts of interest. Pursuit of personal agendas. Decisions made outside Council.	L	Clear Standing Orders regarding conduct of meeting and conflict of interests. Seek advice and Report to Monitoring Officer.	

Management of the Cemetery

Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Personal injury or damage to member (s) of the public or their property arising from defect (s) in property.	Claims for compensation and costs to the Committee in defending claims where appropriate.	L	Covered under Public Liability Insurance Policy – £10 million Regular inspection and maintenance and prompt repair of any damage. Periodic review of insurance cover and timely renewal.	Annual review of insurance policy Regular inspections of grounds
Compensation claim by employee (or contracted person) in respect of injury sustained in the cause of his/her employment/engagement.	Claims for compensation and associated costs.	L	Potential liabilities, including costs, covered by insurance policy - £10 million in respect of employees. Lengthsman/Contractors is required to take out suitable insurance as required by service contract. Lengthsman/Contractors to complete Risk Management Assessment Forms as provided under LCC Risk Assessment and Safe Working Practices documentation.	Annual review of insurance policy Review of Contract at renewal. Quarterly site checks to ensure compliance with risk procedures.

Management of the Cemetery Grounds				
Subject	Risk Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Clerk/Registrar/Staff unable to work due to sickness or holiday	Inability to inter deceased	M	Procedures in place on how to inter deceased – arrange appropriate cover	
Damage to memorial stones erected at the Cemetery	Injury to public, as a result of failure to maintain memorials	M	Memorial safety inspection carried out in accordance with current regulations. Strict adherence to Committee rules and notification to owners of required repairs. Where owners unable to be located, memorials repaired by Committee.	Annually
Reserves too low.	Reduction in Committee's financial resources. Inability to deliver services.	L	Annual budget and monthly monitoring. Formal approval and costings for new services and /or projects whilst maintaining reserves in line with past practical experience. New expenditure only undertaken where reserves allow. Reserves maintained at level commensurate with expenditure commitments and historical experience.	Budget Annually Monthly financial management
Loss of key personnel	Inability to operate and deliver services.	M	Ensure staff have adequate training, support and hours to undertake role to avoid stress, leading to sickness or early departure. Regular back-up of files, records, information, as appropriate. Microsoft One Drive backs up on the cloud and multiple access is available.	Annually One Drive Back ups.
Failure to comply with procedures for awarding contracts of goods and services.	Reduction in Committee's financial resources. Inability to deliver services.	L	Adherence to Financial Regulations for awarding of contracts. Ensure contractors can demonstrate appropriate risk assessment and insurances.	Annually Contract Renewal

ASSETS REGISTER 2024

No.	Fixed Asset	Date Acquired	Purchase Cost	Location
			* gifted	
4	Village Signs	1974	*£1	Village Boundaries
4	Twinning Signs	1988	£200	Village Boundaries
4	Small Signs	2001/2/5/9	£80	Vale Gardens/Church Yard
1	Bus Shelter	1988	*£1	Outside Newsagents
1	Inbuilt Seating	1988	£50	Bus Station
26	Park Benches	various	*£1	Around Parish (see Bench Audit 2020)
2	Park Benches	2019/20	£748	Jill Taylor & George Hardman Benches
1	Sundial	1988	*£1	Vale Gardens
3	Litter Bins	1990	*£1	Village
2	Information Board	2000	*£1	King St & Railway Station
1	Water Feature	2000	£3,839	Vale Gardens
2	Metal Filing Cabinets	2001/8	£150	Whalley Old Grammar School
1	Chain of Office	2000	£1,836	Chairman
	Public Toilets	2009	£62,794	Bus Station
1	3 Fishes Sculpture	2012	£5,000	Vale Gardens
	Vale Gardens	1985	£22,000	Vale Gardens
	QEII Sports Field	1977	£10,100	QEII Fields
	MUGA	2016	£61,760	QEII Fields
	Youth Shelter	2016	£11,465	QEII Fields
1	Parish Noticeboard	2017	£1,200	Vale Gardens
4	Planters	2019	*£1	King St (near post office)
1	QEII Noticeboard	2020	£1,300	QEII Fields
2	Planters	2020	£903	King St (near coop)
	Christmas Tree Lights	2020	£2,465	Village Christmas Display
17	Christmas Street Column Display	2020	*£1	King St
1	Bench	2021	£498	Vale Gardens
1	Bench	2021	£498	Noticeboards by the Circular Flower Bed
	Christmas Lights	2021	£3,415	Village Christmas Display
1	Laptop	2022	£599	Clerks Home Office
1	Defibrillator	2020	*£1	Bus Station
4	Benches	2022	£2,376	Procters Field
1	Defibrillator Cabinet	2023	£495	Mitton Road Business Park
1	Defibrillator	2022	£725	Mitton Road Business Park
1	Defibrillator	2022	*£1	The Sidings
2	Benches	2023	£1,198	Vale Gardens
1	Bench	2023	£599	Cemetery
22	Sleepers	2023	£770	QEII Access Road
1	CCTV	2023	*£1	The Sands
TOTAL			£197,063	



Whalley Wiswell & Barrow Cemetery

Assets Register March 2024

No.	Fixed Asset	Date Acquired	Purchase Cost	Location
			* gifted £1	
1	Double Gates	not known	£3,152	Cemetery
1	Side Gate	not known	£1,096	Cemetery
1	Noticeboard	08/07/2019	£2,000	Cemetery
1	Cemetery sign	21/02/2012	£267	Cemetery
1	Boundary Fencing	21/12/2011	£1,271	Cemetery
1	IT Processor	05/03/2020	£490	Clerk's residence
1	Monitor	05/03/2020	£82	Clerk's residence
10	Benches *	not known	£1	Cemetery
1	Land. (£210 x 66%)	1951	£138	Cemetery
1	Wooden Bin Bunker	27/09/2017	£1,700	Cemetery
1	Printer	27/01/2022	£149	Clerk's residence
1	Dog Sign	01/03/2024	£158	Cemetery
TOTAL			£10,504	
	Assets Removed as incorrectly listed as assets on previous Registers			
1	Memorial Garden	25/06/2019	£1	Cemetery
1	Beams	19/01/2011	£1	Cemetery
1	Beams	30/06/2017	£1	Cemetery
1	Beams	11/12/2017	£1	Cemetery
1	Drains	14/03/2011	£1	Cemetery
1	Paths	16/12/2011	£1	Cemetery
1	Paths	30/04/2012	£1	Cemetery



Churchyard Committee

Terms of Reference

Version Control

Version	Date	Description of Change
V.1		Terms of Reference Adopted

CHURCHYARD COMMITTEE TERMS OF REFERENCE

BACKGROUND

The responsibility for the maintenance of a churchyard only changes when a Parochial Church Council (PCC) decides to give notice under Section 215 of the Local Government Act 1972 to their appropriate local authority seeking closure and transfer of this responsibility.

Under this Act, the PCC of St. Mary & All Saints, Whalley sought to close the Churchyard, requesting Whalley Parish Council to take over the responsibility of maintaining the churchyard.

Although maintenance responsibility was transferred in this way, the legal ownership of Whalley churchyard remains unaffected and all other rights, powers and functions remain under the control of the incumbent of the Parish. The churchyard also remains a consecrated area and subject to Faculty jurisdiction, so Whalley Parish Council must apply for a faculty or Archdeacon's authorisation for any works in the churchyard other than routine maintenance. Since the responsibility of upkeep of the Churchyard has transferred to Whalley Parish Council no further burials are permitted with certain exceptions:

1. Where a faculty has been granted to reserve a grave space, the person named in that faculty may be buried.
2. a body may be buried in the same grave as a relative.
3. burials may take place in existing walled graves or vaults which have room for further interments.

The Local Government Act 1972 also makes provision for the interment of cremated remains if either a Faculty is granted which authorises the interment, or the cremated remains are to be buried in an area set aside in a designated Garden of Remembrance (which has been authorised by faculty).

OBJECTIVE

The Churchyard Committee is constituted to oversee the maintenance, cleanliness, and safety of the closed churchyard within the Parish Church of Saint Mary and All Saints. The committee aims to ensure that the churchyard remains a dignified, peaceful, and well-kept space for remembrance and reflection.

MEMBERSHIP

Membership shall consist of seven members appointed by the Parish Council, including a Chairman.

The Churchyard Committee shall include four representatives from the Parish Council, the Vicar, and Church Warden(s), or PCC appointments of individuals who have an interest in the maintenance of the Churchyard.

The quorum of the Churchyard Committee shall be 3 members. A Chairman will be elected to serve for the annual term.

MEETINGS

The Committee will meet quarterly, or as required, and may conduct business about routine matters by email.

Meetings shall be conducted in accordance with the parish's standing orders and procedures, ensuring transparency and accountability.

The Chairman of the Churchyard Maintenance Committee shall preside over meetings, facilitate discussions, and ensure that all members have the opportunity to contribute.

An agenda will be prepared for Churchyard Committee meeting for maintenance items to be discussed, decided and recorded in the minutes taken by the Parish Clerk.

The minutes will be submitted to the Parish Council at their next meeting.

DELEGATED POWERS

The Committee has delegated powers to spend up to the pre-set annual budget as dictated by the Parish Council each year.

- Develop and implement a schedule for the routine maintenance of the closed churchyard, including grounds maintenance, regular tree inspections, and regular inspections of the churchyard to identify and address any health and safety hazards.
- Ensure that maintenance activities are carried out promptly and efficiently, maintaining the cleanliness and appearance of the churchyard.
- All correspondence should be conducted through the Parish Clerk.

All powers shall be exercised in accordance with Whalley Parish Council Standing Orders, or directions given, by the Parish Council.

POWERS AND RESPONSIBILITIES

- Conduct regular inspections of the closed churchyard to identify and address any health and safety hazards, such as uneven pathways, damaged structures, or fallen branches.
- Take appropriate measures to mitigate risks and ensure a safe environment for visitors and maintenance staff.
- Maintain the graves and grave markers within the closed churchyard in a respectful and dignified manner, ensuring they are kept clean and free from debris.
- Coordinate with families or descendants regarding any necessary repairs or maintenance of individual graves, respecting their wishes and privacy.
- Maintain regular communication with the Parish Council regarding maintenance activities, issues, and requirements within the closed churchyard.
- Prepare and submit regular reports to the Parish Council summarising maintenance activities, expenditures, and any notable developments or concerns.
- Engage with the local community to raise awareness of the importance of maintaining the closed churchyard as a place of remembrance and heritage.
- Provide opportunities for community members to participate in volunteer maintenance activities or contribute to the upkeep of the churchyard.

REVIEW

These terms of reference shall be reviewed periodically, at least annually, to ensure alignment with the objectives and needs of the Parish Council and the closed churchyard community.

The election of committees and their terms of reference are to be reviewed annually at the Annual Parish Council meeting.

ITEM 17

Whalley Parish Council

Cash Book

MARCH 2024

Approved Minutes Ref No:

Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £	VAT £	Net £
DD	01/03/2024		Easyweb	Website maintenance	(90.71)			(90.71)	(15.12)	(75.59)
Bankline	25/03/2024		E Haworth	Salary	(886.74)			(886.74)		(886.74)
Bankline	25/03/2024		E Haworth	Office Expenses	(58.33)			(58.33)		(58.33)
Bankline	25/03/2024		E Haworth	Reimbursement-Stationery	(8.40)			(8.40)	(1.40)	(7.00)
Bankline	25/03/2024		HMRC	IT£223.40 NI£6.90 ENI£49.5	(279.85)			(279.85)		(279.85)
Bankline	25/03/2024	5186	Fisher Forestry	Parish Church Treework	(300.00)			(300.00)	(50.00)	(250.00)
Bankline	25/03/2024	1.6E+08	E-ON Next	Vale Gardens Electricity	(16.93)			(16.93)		(16.93)
Bankline	25/03/2024	IN098529	N Power	Christmas Lighting Unmete	(410.95)			(410.95)		(410.95)
Bankline	25/03/2024	4902	Source	Design Logo	(78.00)			(78.00)	(13.00)	(65.00)
Bankline	25/03/2024	400	Abbey Gardening Services	Church Grounds Maintenar	(349.20)			(349.20)	(58.20)	(291.00)
Bankline	25/03/2024	24	Altham Parish Council	SpID Installation & rental	(157.00)			(157.00)		(157.00)
Bankline	25/03/2024	JM2527	WEF	Room Hire	(26.00)			(26.00)		(26.00)
Bankline	25/03/2024	316328	Broxap	Bench Ends	(1,183.20)			(1,183.20)	(197.20)	(986.00)
Movement in Month					(3,845.31)	0.00	0.00	(3,845.31)	(334.92)	(3,510.39)
Cash Book Balance at START of Month					5,075.16	1,095.00	54,819.15	60,989.31		
Cash Book Balance at END of Month					1,229.85	1,095.00	54,819.15	57,144.00		

Bank Reconciliation

	NW Curr £	NW QE2 £	Skipton £	Overall £
Bank Statement Balance at START of month	5,075.16	1,095.00	54,819.15	60,989.31
				0.00
				0.00
Cash Book Balance at START of month	5,075.16	1,095.00	54,819.15	60,989.31